

Paris-Bourbon County Library Long-Range Plan

2011-2016

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Teen patron
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Library Governance and Organization

The Paris-Bourbon County Library was established in 1904 and operates in accordance with applicable local, state, and federal laws. The Board of Trustees has the policy-making, financial, and legal responsibilities for the Library. The five trustees on the Library Board are selected to serve four-year terms of office by the Bourbon County Judge. Trustees may serve two consecutive terms. Current trustees are:

Frank McCracken, President
Cheryl Dryden, Vice-President
Theodore (Ted) Kuster, Secretary
Patricia (Pat) Wilson, Treasurer
Elizabeth (Betsy) Davenport, Board Member-at-large

The Honorable Donnie Foley, Bourbon County Judge Executive

Executive Summary

The purpose of this long range plan is to provide the Library Board, the Library staff, and the Library patrons and community with a clear indication of the direction and goals of the present Library as it strives to achieve continued excellence in the future. Though the areas of focus identified herein should not be viewed as completely prescriptive or circumscriptive, it needs to be stated and understood that they do provide some base-level benchmarks and a methodology for measuring Library achievements in the upcoming years. Recognizing that all things are changeable and fallible in our world of fast-paced technology, this plan will be updated as necessary and at least every five years to ensure that its goals are consistent with the direction of the Library and its services.

It should be noted that this plan is primarily about accountability of the Library staff and Board to the community members who need, use, and support the Library and its operations. Contained herein is some indication of what patrons and community members should expect from their Library both on a day-to-day basis as well as in a future-oriented sense. The vision as portrayed is ambitious and it should be. The people of Bourbon County deserve the best possible Library and the Library Board, Library staff, and long range plan committee members have done their best to define both broad and specific goals that can help the Library continue to provide exceptional service.

The Library Board and staff take a communitarian approach to the definition and subsequent provision of Library services. As such, the Board and staff were (and are) particularly interested in feedback from community members. In order to solicit such feedback, the Board directed that a committee be formed.

In November 2010 the Library formed a committee representing a wide range of stakeholders in the community. The Library is deeply honored to have witnessed the clear support and interest from such a broadly distributed group of Library patrons and influential community members.

In December of 2010, the committee members were sent a detailed survey regarding the Library's current services and commitment to the different service response areas. The goal of the survey was to develop a deeper understanding of the committee member's perceived needs and assumptions about the Library and its future direction as well as help develop a set of talking points for the face-to-face committee meeting.

The returned surveys were scored and ranked and the committee held a meeting on January 20, 2011. At this meeting, the survey results were discussed and the top five service responses based on perceived need of the committee members were revealed. Committee members were broken into groups and assigned a service response to expand, listing specific target goals and measurables. The lively discussion and heartfelt dreaming about the future of the Library inspired the creation of the final long range plan.

A special thank you goes out to all the committee members who took the time to honestly assess the Library's current state and help define and explore the challenges the Library should focus on embracing over the next five years.

The five service priorities that were defined and explored are:

- 1) Expand the Library's Size
- 2) Implement and Embrace New Technologies
- 3) Help Create Lifelong Learners
- 4) Celebrate Diversity
- 5) Help Develop Good Citizens and Community Partners

Service Priorities, Goals, and Measures

Expand the Library's Size

The current Library is nearly 25% under the minimum recommended space. This coupled with the poor workflows of space, security issues compounded by too many entrances and lack of line-of-sight to many areas, aging physical plant, upper level floors nearly laden to rated capacity, dated décor, difficulty supporting those with different abilities, and lack of defined areas to support children and teens indicates a true need for additional created (and reallocated) space.

Goal 1: Work diligently to secure funding for the planned Library expansion.

Measures:

1. The Library Director will participate in the annual Library Legislative Day in Frankfort in May.
2. The Library Director will contact state and federal elected officials at least quarterly to remind them of the Library's space needs.
3. The Library Director will, at least on an annual basis, meet with locally elected officials and business/community leaders to present information demonstrating the value and relevance of the Library to the community and the local businesses.
4. The Library Director and the Library Board of Trustees will create and approve budgets that demonstrate sound fiscal oversight of public money and that allow the Library to appropriately function; all Library budgets and investments shall be created and approved in such a way that they help position the Library for an expansion at the appropriate time.
5. The Library Director will continue to work with staff at the Kentucky Department for Libraries and Archives to seek grant and other funding sources.
6. The Library Director will, at least semi-annually, discuss funding options and funding readiness with various financial agencies.
7. The Library Director and staff will actively promote the planned expansion on a daily basis while at the same time highlighting the value of the existing Library and Library materials and services.

Goal 2: While seeking funding, continue to provide a welcoming environment that is easy to access by all Library patrons.

Measures:

1. By March 2011 create a Library logo that will be used on all promotional materials.
2. By August 2011 explore the possibility of including awnings or other exterior improvements to make the Library more welcoming.
3. At least annually have all carpets and soft seating professionally cleaned.
4. By December 2011 have interior areas painted and peeling wallpaper replaced or reaffixed.
5. By June 2011, explore the cost of having the parking lot resealed and striped.
6. By August 2011, explore the option of using the 709 High Street (owned by the Library) parking area as a staff parking lot.
 - a. This will increase the number of parking spots for patrons.
 - b. Should this occur, increase the number of handicap spots by one.
7. Replace worn signage by June 2011.
8. Add appropriate signage in Spanish by June 2011.
9. By July 2011, explore the possibility of shifting the main Paris-Bourbon County Library sign outdoors such that it is angled and visible to High Street traffic.

10. By July 2011, explore the cost and feasibility of implementing electronic signage, visible from 7th and High streets, which would advertise Library hours, services, and events.
11. By July 2012, explore the cost of adding additional service hours including Monday and Wednesday evenings as well as Sundays.
12. On an ongoing basis, explore ways for incorporating the green space behind the Library in Library programs.
 - a. By August 2011, begin conducting no less than two annual programs in the Library green space.
 - b. At least one program should be targeted to children and at least one program should be appropriate for all ages.

Goal 3: Continue to work to make the Library as safe and secure as possible.

Measures:

1. Semi-annually conduct a security assessment of the Library and the grounds.
2. Explore methods of shifting collections to address line-of-sight issues.
3. Conduct regular safety training and re-training for staff during in-service sessions, at least on an annual basis.
4. By May 2011 add necessary mirrors or other devices to provide visuals of hard to see areas.
5. By May 2011 have exterior sidewalks repaired.

Goal 4: Continue to work with the architect to make certain that the Library expansion meets both the current and future needs of the community.

Measures:

1. Continue working with the architect to design a Library that provides appropriate space for materials, comfortable meeting spaces, and technology.
2. Work with the architect to design a Library that pays homage to the historic nature of the current Library and the downtown neighborhood.
3. Work with the architect to identify strategies for including green materials and building techniques as defined in the building program as well as the industry.
4. Work with Maysville Community College to identify areas of shared cost and service.

Implement and Embrace New Technologies

The Library will stay abreast of new technologies and materials formats, implementing them in such a manner as to best support the needs of the community. The Library will continue to seek out affordable ultra-high speed Internet access. Internet access will be provided with no unnecessary restrictions or fees, thus ensuring that all community members have access to the ever increasing and evolving resources and tools that are available online.

Goal 1: Patrons of all ages will be provided with reliable technological tools to help them stay connected with friends and family, access needed and desired information in needed and desired formats, and perform tasks necessary for work and school.

Measures:

1. Targeted surveys will be conducted at least twice yearly.
2. Technology training will be provided on an ongoing basis; by December 2011 at least 80% of attendees will indicate that classroom/lab instruction they received was very good or excellent.
3. By December 2011, at least 80% of in-Library computer users will indicate that they are satisfied or very satisfied with the Library's computers and the resources and access provided by the computers.
4. By December 2012 usage of Library-provided databases will increase by 15%.
5. The number of seniors attending technology training will increase by 5% annually.
6. By May 2011 the Library will provide access to Ebooks.
7. By December 2011 the Library will conduct a pilot program to determine the desirability of playaways.
8. Staff will continue to be trained in using the Library's computers and other technologies
 - a. By May 2012, staff will indicate that they feel comfortable or very comfortable with the technology at the Library
 - b. By May 2012, all staff will have completed the basic requirements for the core competencies
 - c. By December 2012, at least 75% of surveyed patrons will indicate that they feel staff is well-trained in the use and understanding of technology.
9. By March 2012 80% of patrons surveyed will indicate they are satisfied or very satisfied with the content of the Library's website and online catalog. This level of satisfaction will continue or increase with each subsequent survey.
10. Examine circulation and service usage trends to identify declines and increases. Explore reasons for trends and make adjustments accordingly.

Help Create Lifelong Learners

People of all ages will be provided with access to the Library resources they need to help them read and write, excel in school, and continue to foster the spark of interest and intrigue that drives their efforts to self-educate.

Goal 1: Children under six will be exposed to early literacy skills that will help them become readers, writers, listeners, and lovers of knowledge.

Measures:

1. The Children's Librarian will convene regular (at least quarterly) meetings with elementary school teachers to learn about specific skills in which students are deficient.
2. Using the curriculum as a guide, the Children's Librarian will work with elementary school teachers to develop Library programming that supports the development of early literacy skills. At least one regular program a month will be provided beginning September 2011.
3. 80% of parents and caregivers surveyed will have a better (as compared to an initial survey that will be conducted no later than the end of 2011) understanding of their role in the development of their children's literacy skills at the end of 2012.
4. By December 2011 the Children's Librarian will create regular promotional materials and work with the schools, daycares, and other appropriate media outlets to define a mechanism that keeps information about the Library's services and programs flowing.
5. By December 2011 at least 50% of programming materials will be translated into Spanish; by May 2012 all programming materials will be translated into Spanish. To affect this, the Library shall strive to include an employee with Spanish-speaking skills.
6. By May 2012, the Children's (or Outreach/Programming) Librarian will make certain that a weekly program is provided at each daycare in the county.
7. Circulation in collections aimed at preschool children will increase annually by at least 1% through 2016.
8. Attendance at programs targeted to children under six will increase by 5% annually.
9. Attendance by Hispanic patrons at programs targeted to children under six will increase by 10% annually.
10. At least 30% of children under six will be registered Library users.

Goal 2: Children ages 6-12 will have access to Library resources that enable them to excel in school and further develop a love of knowledge, reading, and literature.

Measures:

1. The Children's Librarian will convene regular (at least quarterly) meetings with elementary school teachers to learn about specific skills in which students are deficient.
2. Using the curriculum as a guide, the Children's Librarian will work with elementary school teachers to develop Library programming that supports the continued development of literacy skills. At least one regular program a month will be provided beginning September 2011.
3. By December 2011 the Children's Librarian will create regular promotional materials and work with the schools and other appropriate media outlets to define a mechanism that keeps information about the Library's services and programs flowing.

4. By December 2011 at least 50% of programming materials will be translated into Spanish; by May 2012 all programming materials will be translated into Spanish. To affect this, the Library shall strive to include an employee with Spanish-speaking skills.
5. Circulation in collections aimed at children 6-12 will increase annually by at least 1% through 2016.
6. Attendance at programs targeted to children 6-12 will increase by 5% annually.
7. Attendance by Hispanic patrons at programs targeted to children 6-12 will increase by 10% annually.
8. At least 30% of children under six will be registered Library users.
9. The Children's Librarian will track and increase the summer reading program participation by 3% annually beginning in 2012.
10. By December 2011 (and at least annually after that) the Outreach/Programming Librarian will contact all elementary schools to determine the desirability of outreach deliveries to students in the schools.
 - a. By February 2012, all schools desiring service will be delivered materials on a regular basis and in accordance with Library policy and procedures.
 - b. As requested, schools desiring new service will be added to the route.
11. By August 2012, the Library will provide no less than one programming partnership each semester with each elementary school system. Such a program will be large in scope and will be conducted in a location that is convenient to students and appropriately sized to accommodate a large number.

Goal 3: Teens and young adults will be provided with resources that enable them to further their educational pursuits and help them develop into good citizens.

Measures:

1. The Library will strive to hire a full-time teen librarian who holds an MLS and whose focus of studies and vocational interest is teen librarianship.
2. The Teen (or Children's while no Teen exists) Librarian will convene regular (at least quarterly) meetings with middle and high school teachers to define a methodology to attract and retain teen patrons to programs that are both recreational and educational.
3. By December 2011, the Teen (or Children's while no Teen exists) Librarian will create a Teen Advisory Board to be made up of representatives from each school system. The Board will reflect and embrace diversity and will meet at least monthly.
4. By December 2011 the Teen (or Children's while no Teen exists) Librarian will create regular promotional materials and work with the schools and other appropriate media outlets to define a mechanism that keeps information about the Library's services and programs flowing.
5. By December 2011 at least 50% of programming materials will be translated into Spanish; by May 2012 all programming materials will be translated into Spanish. To affect this, the Library shall strive to include an employee with Spanish-speaking skills.
6. Circulation of the Young Adult collection will increase 5% annually.
7. Attendance by Young Adults at programs will increase by 5% annually.
8. Teens will be regularly surveyed (at least twice a year); by May 2012, at least 50% of those teens surveyed will indicate that the Library has had a positive impact on their self-development.
9. At least 30% of teens will be registered Library users.
10. The Teen (or Children's while no Teen exists) Librarian will track and increase the teen summer reading program participation by 5% annually beginning in 2012.

11. By December 2011 (and at least annually after that) the Outreach/Programming Librarian will contact all middle-grade and high schools to determine the desirability of outreach deliveries to students in the schools.
 - a. By February 2012, all schools desiring service will be delivered materials on a regular basis and in accordance with Library policy and procedures.
 - b. As requested, schools desiring new service will be added to the route.
12. By August 2012, the Library will provide no less than one programming partnership each semester with each middle-grade and teen school system. Such a program will be large in scope and will be conducted in a location that is convenient to students and appropriately sized to accommodate a large number.

Goal 4: Adults of all ages and levels of ability will be provided with resources that provide support for day-to-day informational needs as well as those which will help foster lifelong learning pursuits.

Measures:

1. Circulation of the Adult non-fiction materials will increase 2% annually.
2. Circulation of the Adult fiction materials will increase 2% annually.
3. By December 2011 the Outreach/Programming Librarian will create regular promotional materials, working with the schools and other appropriate media outlets to define a mechanism that keeps information about the Library's services and programs flowing.
4. By December 2011 at least 50% of programming materials will be translated into Spanish; by May 2012 all programming materials will be translated into Spanish. To affect this, the Library shall strive to include an employee with Spanish-speaking skills.
5. Attendance by Adults at programs will increase by 5% annually.
6. By May 2012, at least 10% of the 65+ population will have attended a Library program/event that is targeted at that age group.
7. Adults will be regularly surveyed (at least once a year).
8. At least 30% of adults will be registered Library users.
9. The Outreach/Programming Librarian will track and increase the adult summer reading program participation by 5% annually beginning in 2012.
10. The Outreach/Programming Librarian will increase the number of programs targeted to seniors by 5% annually.
11. The Outreach/Programming Librarian will increase outreach circulation by no less than 5% yearly through 2016.

Celebrate Diversity

The Library will provide access to materials and host/participate in events that celebrate the diversity of the community, region, state, country, and world.

Goal 1: Recognizing that the world is quickly changing, the Library will strive to provide materials and resources that appeal to all demographic groups in the community.

Measures:

1. By August 2011 the Library will have bi-lingual signage.
2. By December 2011 at least 50% of programming materials will be translated into Spanish; by May 2012 all programming materials will be translated into Spanish. To affect this, the Library shall strive to include an employee with Spanish-speaking skills.
3. By December 2011 the Outreach/Programming Librarian will create regular promotional materials, working with the schools and other appropriate media outlets to define a mechanism that keeps information about the Library's services and programs flowing.
4. The Library will increase the adult collection size of Spanish or bi-lingual materials by 5% annually.
5. The Library will increase the children's collection size of Spanish or bi-lingual materials by 5% annually.
6. By December 2012, staff will receive annual training to help them continue to develop the communication skills necessary to interact with all patrons.
7. Beginning August 2011, the Library will celebrate appropriate annual events, such as National Hispanic Heritage Month, Black History Month, and Women's History Month. Through 2014 the Library will add no less than two celebrations per year. After that, celebrations will be added as appropriate.
8. Beginning June 2011, the Library will create no less than one display per floor a month that highlights diversity.
 - a. Each display will strive to encourage patrons to consider how diversity at the national level impacts and can interface with or enhance local cultural traditions.
 - b. Displays shall, when possible, incorporate multiple media formats and encourage thought and discussion.
9. By February 2011, in accordance with the Kentucky Public Library Association Standards (a tool to measure the effectiveness of libraries), all Library staff will receive annual, formal diversity training.

Help Develop Good Citizens and Community Partners

The Library will provide access to materials and resources that help community members in their efforts to become good citizens and community partners.

Goal 1: Community members will be provided with Library resources and services that help them connect to their community, their history, their culture and traditions, and each other. Community members will be encouraged to “think globally and act locally”.

Measures:

1. 80% of patrons surveyed will indicate that their knowledge of the community and the resources available to them has improved.
2. Volunteerism and the number of library volunteer hours provided will increase by 10% annually through 2014.
3. The Library will reach out to local businesses and elected officials to make them aware of Library services and resources and find ways to make the Library relevant and valuable to the business community.
 - a. Each year the Library will conduct a survey of locally elected officials and businesses to help identify the needs of the business community
 - b. By December 2011 Library card drives will be conducted at all interested local businesses.
 - c. On an ongoing basis, all public relations and programming materials will be sent to locally elected officials and local businesses.
 - i. By December 2011 at least 50% of programming materials will be translated into Spanish; as they are available, materials in Spanish (as well as English) will be provided.
 - ii. By May 2012 all programming materials will be translated into Spanish and materials will be provided in Spanish as well as English.
 - d. The Library Director will request regular meetings (at least annually) with local business leaders and elected officials to educate them regarding what the Library offers.
4. In 2012, the Library will work with appropriate businesses and local agencies to create no less than one program per quarter that focuses on local resources, citizenship, and being a positive member of the community. Each year thereafter through 2016, the Library will increase the number of programs offered by no less than two.

Appendix 1: Library Mission, Role, and Goals

Mission Statement

We are striving to become the best possible public Library by being deeply empathetic of the needs of people we serve and supportive of each other's endeavors. We strive to inform, enrich, and empower every person in our community by creating and promoting easy access to a vast array of ideas and information, and by supporting an informed citizenry, lifelong learning, and love of reading. We acquire, organize, and provide books and other relevant materials; ensure equitable access to information sources in our Library as well as throughout the nation and around the world; serve our public with expert and caring assistance; and reach out to all members of our community.

Role of the Library

The role of any Library should be to provide free, easy, and confidential access to information to all peoples, regardless of any differences. In doing so, and in specifically targeting children and those who most need the Library's services, Paris-Bourbon County Library strives to create a citizenry which is equitably informed and deeply empowered.

In order to reach our lofty goals, Paris-Bourbon County Library undertakes to embrace the following principles:

1. We as Library staff realize that providing service to our users is our sole reason for existence. We embrace the idea that those who most need us are those who are of highest priority. Knowing this, we specifically find ways to target and attract all members of the community, including those who are underprivileged or who are infirm. By doing so, we hope that we can become a focal point for the community and serve as a place where people can come together to not only learn, but also to have fun.
2. We realize that investment in our children is our best investment in the future of our community and of the world. Understanding this principle, we strive to acquire materials and provide services which can further the learning of all children in our community. To quote Thomas Jefferson,

But that time is not lost which is employed in providing tools for future operation: more especially as in this case the books put into the hands of the youth for this purpose may be such as will at the same time impress their minds with useful facts and good principles. If this period be suffered to pass in idleness, the mind becomes lethargic and impotent, as would the body it inhabits if unexercised during the same time.

3. The staff at Paris-Bourbon County Library is deeply devoted to the idea that things inevitably change and that change that is carefully fostered and nurtured can provide deeply satisfying service for everyone. Because of this, we are open to taking risks in order to further our own knowledge as well as provide intellectual growth opportunities to our customers. We seek to include materials in the Library's holdings that will encourage such growth in our patrons.
4. Paris-Bourbon County Library is devoted to all notions of equality and strives to maintain the strictest confidentiality of all patron records. All employees, volunteers and friends of the Library are valued as human beings and for their important contributions to our service. We support and defend intellectual freedom and the confidentiality of borrowers' and inquirers' use of the Library. All Library services are provided in a nonpartisan and non-judgmental manner that is sensitive to and supportive of human differences.
5. Libraries and librarianship have changed dramatically over the years. The stereotype of the librarian shushing customers is no longer realistic and should no longer be embraced. Realizing

that laughter can be the deepest expression of joy and that laughter is infectious, staff and patrons are encouraged to talk, share ideas, and laugh as much as possible.

Goals of the Library

In keeping with our mission, Paris-Bourbon County Library strives to:

- Create services that are understood and valued by the community and which result in Library use and involvement from the broadest possible spectrum of residents.
- Provide a caring, welcoming and lively cultural and lifelong learning center for the community.
- Provide same-level-of-service to homebound customers, ensuring that all members of our community have access to the information they want or need.
- Provide outstanding reference, readers' advisory and borrower services that are barrier free for users of all ages, regardless of ethnic background, educational level, economic status or physical condition.
- Develop collections of enduring value and contemporary interest that are relevant to user needs and readily accessible from every service point.
- Attract and train a highly competent staff that reflects the rich diversity of our community and that works together to provide responsive service to all users.
- Implement technology to extend, expand and enhance services in every neighborhood and ensure that all users have equitable access to information.
- Maintain facilities that are inviting, safe and well maintained and that are available during hours of greatest convenience to users and which are conveniently located.
- Provide careful stewardship of the public trust, which ensures accountability and makes the most efficient and effective use of funds, both public and private; fosters collaboration, cooperation and co-location where possible with other agencies; and builds public/private partnerships to enhance services to our users.

Brief History of the Library Facilities

The Library building in downtown Paris is an original Carnegie Library that opened in November 1904; it has welcomed patrons almost continuously for over one hundred years. Although some renovations have been made along the way, the classical proportions and features of the original building are still very much in evidence. This free public Library continues to make a profound cultural impact on an immeasurable number of children and adults throughout the community.

At the turn of the 19th century, several local clubs with a strong literary and self-education focus found their personal libraries inadequate for the studies they undertook, and so the dream of a public Library was born.

All these clubs, with the common interest of a public Library, formed a city federation for the purpose of raising funds to establish a Library. Through fund-raising events and individual gifts, members raised around \$10,000 -- a considerable sum for that time.

Fortunately, at this time Mr. Andrew Carnegie was assisting cities in building public libraries. Several persons wrote to him; at the time he was living in Scotland at Skibo Castle. Mr. Carnegie's secretary replied that it was customary for the Mayor of the town to take the initiative in these matters. Paris Mayor Benjamin Perry immediately wrote a personal request, and Mr. Carnegie agreed to give Paris \$12,000 for a Library, provided the city would maintain the Library at a cost of not less than \$1,200 per year.

Early in 1903, the present site on the corner of Seventh and High Streets was purchased from the Misses Annie and Ellen Kelly, "noted tailoresses of the day." The original building was erected at a cost of \$23,000, including furnishings. Opened in November of 1904, a contemporary account describes it as a structure of "handsome French flat pressed brick with trimmings of carved Bedford stone. The interior has hardwood floors, solid oak woodwork, and paneling. The reading rooms, being corner rooms, permit the best light effect." The architect for the building was Edwin Stampler. Miss Celeste Lucas was the first librarian, replaced a few years later by Miss Imogen Redmon.

On May 4, 1967, the Library became a tax-supported institution, freely available to all residents of Paris and Bourbon County. Soon after, a renovation project was begun and the former basement was enlarged to become the first floor of the building. During this period, the original Library reading room was used for Library programs, civic meetings, and storage.

Another construction and renovation project was begun in 1988, adding a two-story addition and remodeling the entire facility. At this time, adjoining property was purchased to allow for future expansion. The Library's original collection of 5,484 books now numbers over 42,000 items, including books on tape and CD, videos in DVD format, and computers. Today's barcode scanners, networked computers, free Internet and wireless access, downloadable audio and ebooks, Web-based card catalog, area-wide Library card privileges, and subscriptions to major online databases offer services that would surely astound Andrew Carnegie.

As in the mid-1980s, the Library is beginning to see a dire need for additional space; the Library Board has begun planning for future construction which will result in the expansion of the Library's facilities to accommodate increased demand for items in all formats, ease of patron access, efficiency and effectiveness of employees, and adequate public meeting space. Over the next five years, questions of space and facilities management will be a major focus of the Library's planning efforts. To date the following progress has been made:

- After several studies, the Library Board has determined that it is in the best interest of the community to keep the Library in its current downtown location.
- In January 2006 the Library purchased the 709 High Street property. This will allow for appropriate expansion of the Library on two levels.
- The Library Board has contracted with CMW, Inc. to provide the architectural services necessary for the expansion to occur.
- The Library Board has directly designated Library funds for the planned project (as of February 2011 the amount is \$1,000,000).
- The Library Board recognizes the need for additional parking when the expansion to library facilities occurs. The Board has designated the green space behind the current parking, and owned by the Library, to provide additional parking as needed.

Library Usage Data

General Facilities, Circulation, and Library Usage Trends

	KDLA Recommendation*
Total square feet	0.7 sq. ft. per capita
Books per capita	2.5
Public Internet access terminals	1 per 2,500 people served

*From *Minimum Facilities Standards for Kentucky Public Libraries*

	2009-2010	2008-2009	2007-2008	2006-2007	2005-2006	2004-2005
Population Served	19,729	19,756	19,756	19,839	19,833	19,623
Number of books	44,305	43,127	42,185	39,916	38,610	38,262
Books per capita	2.25	2.18	2.14	2.01	1.95	1.95
Number of audio books	1,456	1,686	1,719	1,721	1,592	1,594
Number of videos	2,791	2,588	2,291	2,660	2,377	2,175
Magazine/newspaper subscriptions	86	91	98	93	120	77
Total Circulation Transactions	132,732	134,118	132,615	117,623	115,728	113,039
Circulation per capita	6.73	6.79	6.71	5.93	5.84	5.76
Number registered borrowers	6,976	7,039	7,153	7,214	7,191	9,739
Circulation per registered borrower	19.03	19.05	18.54	16.30	16.09	11.61
Circulation per hours open	50.55	51.07	50.50	44.79	44.07	43.05
Number of public Internet access terminals	18	14	14	14	14	12
Number of Internet Users	16,483	18,445	17,415	14,528	12,189	10,580
Public meeting space	2	2	2	2	2	2
Number of groups using space	25	15	18	19	21	33
Total number of meetings held	113	62	97	106	104	85
Number of programs held	552	435	341	425	406	337
Total program attendance	9,386	8,378	6,699	8,708	7,084	7,237
Program attendance per capita	0.48	0.42	0.34	0.44	0.36	0.37
Program attendance per registered borrower	1.35	1.19	0.94	1.21	0.99	0.74
Hours open per week	50.5	50.5	50.5	50.5	50.5	50.5
Service hours per year	2,626	2,626	2,626	2,626	2,626	2,626

